

Message Text

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12

ACTION DRC-01

INFO OCT-01 EA-10 ISO-00 OMB-01 L-03 SCA-01 VOE-00 EB-07

/024 W

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R 010310Z AUG 75

FM AMEMBASSY SUVA

TO SECSTATE WASHDC 4200

UNCLAS SUVA 848

E.O. 11652: N/A

TAGS: AINF OGEN

SUBJ: IMPLEMENTATION OF PRIVACY ACT OF 1974

REF: STATE 172353

POST MAINTAINS THE FOLLOWING RECORD SYSTEMS RETRIEVABLE BY
INDIVIDUAL NAME OF U.S. CITIZENS AND LAWFULLY ADMITTED PERMANENT
RESIDENTS:

1. CONSULAR FILES:

A. PASSPORT CARD FILE: MAINTAINED ALPHABETICALLY ON CARS
(FS 588). AMERICAN CITIZENS ONLY. CONTAINS ONLY INFOR PROVIDED
BY PASSPORT APPLICANT.

B. REGISTRATION CARD FILE: MAINTAINED ALPHABETICALLY ON
CARDS (FS 588 ON AMERICAN CITIZENS REGISTERED WITH EMBASSY.
CONTAINS ONLY INFORMATION PROVIDED BY REGISTERED PERSON.

C. IMMIGRANT VISA CARD FILES: MAINTAINED ALPHABETICALLY ON
CARS (FS 499A) ON ALL IV APPLICANTS. CONTAINS LIMITED BIO
DATA AND ADMINISTRATIVE DETAILS IN CONNECTION WITH VISA
ISSUANCE CARDS ARE DESTROYED 16 MONTHS AFTER VISA ISSUANCE.

D. IMMIGRANT VISA FILES: MAINTAINED ALPHABETICALLY IN FILE
FOLDERS ON ALL IV APPLICANTS. CONTAIN EXTENSIVE INFORMATION
ON APPLICANTS INCLUDING PRIMARILY INFORMATION THEY SUPPLY,
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BUT ALSO POLICE AND MEDICAL RECORDS, AFFIDAVITS OF SUPPORTS

AND ANY CORRESPONDANCE ON CASE. FILES ARE DESTROYED 16 MONTHS AFTER VISA ISSUANCE.

E. ALL ABOVE FILES ARE LOCKED IN CABINETS OR DRAWERS AT NIGHT. CONTENTS ARE MADE AVAILABLE ONLY TO INDIVIDUALS IN QUESTIONS, THEIR REPRESENTATIVES, AND EMBASSY PERSONNEL. ALL EMBASSY PERSONNEL ARE SCREENED BEFORE HIRING.

2. COMMERCIAL CONTACT FILES: MAINTAINED ALPHABETICALLY ON INDEX CARDS. INCLUDES AMERICAN BUSINESS VISITORS TO EMBASSY, AND RESIDENT AMERICAN BUSINESSMEN WHO HAVE CALLED ON EMBASSY. CONTAINS BUSINESS CARDS, ADDRESSES, PHONE, NOTES ON DATE AND NATURE OF CALL, AND LIST OF SUBSEQUENT CORRESPONDENCE, IF ANY.
HALL

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Message Attributes

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Disposition Approved on Date:
Disposition Authority: n/a
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Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
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